SANTA BARBARA COUNTY
FOOD RESCUE
Saving food. Feeding people.

FOOD DONATION DELIVERY FORM

DONATED FROM: .....

TRANSPORTED BY: .....

DONATED TO: .....

Date	Perishable Food Item(s)	Quantity *lbs*	Donor Temp At Holding	Time Taken *with initials*	Receiver Temp At Receipt	Time Taken *with initials*	Accepted *Y / N*

INSTRUCTIONS

When recording do your best to print legibly so we can itemize your recovery accurately.

1. Fill out the top portion of the form to ensure we know whom you are representing, the date picked up, and who you are.
2. Write the weight of the food (**pounds (lbs)** required).
   - Please contact the SBC Food Rescue Program Coordinator if you could use a scale to help with record keeping. **sbcfoodrescue@cecmail.org**
   - We do not need the prices for our records.
   - To find pounds when packaging only lists ounces please use the conversion of one pound equaling 16 ounces (oz).
     For example: Four 30 oz beet salads: 30oz/16oz = 1.875 lbs, 1.875 lbs x 4 salads = 7.5 lbs total.
3. Calculate the total food donation.
4. Document temperature of food donation.
   To ensure food safety, food recovered should not exceed 41° Fahrenheit. Any temperature beyond this threshold is not considered food safe and should not be consumed or accepted for donation.
5. At the bottom of the page sign, on the line above 'Recipient Signature', and write the current date.
6. Submit total of pounds recovered at: **sbcfoodrescue.org/totals**

Please contact the SBC Food Rescue Program Coordinator with any questions that may arise.

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